

Lodging Plus Per Diem while Awaiting Transportation

Note: The rates and costs used in the examples below may not be current and are for illustrative purposes only. Refer to the [DTMO website](#) for the applicable locality [per diem rates](#).

A partial DLA is paid one-time payment at a flat rate for a qualifying event. See JTR, par. 050508.

Scenario 1

The civilian employee, spouse, and one dependent age 10 are traveling concurrently on a permanent change of station order. They departed the old permanent duty station (PDS) on June 1 and arrived at the airport the same day. They were delayed and did not depart until June 3. They arrived at the new PDS on June 3, so their trip lasted a total of 3 days and 2 nights. The lodging cost for one room is a total of \$252 for 2 nights. According to the JTR, the Lodging Plus method is used, so although the civilian employee is authorized up to \$567, the employee's reimbursement must be limited to the actual lodging costs of \$252. The point of embarkation per diem rate is \$126 for lodging and \$62 for meals and incidental expenses (M&IE). The per diem rate at the new PDS in Tokyo, Japan is \$130 for M&IE.

Civilian Employee's Per Diem

Date	Lodging Allowance Calculation	Lodging Cost Incurred	M&IE Allowance	M&IE Payment	Total Per Diem Payments
6/1	$\$126 \times 1.0 = \126	\$126 per night	\$62	$\$62 \times 0.75 = \46.50	$\$126 + \$46.50 = \$172.50$
6/2	$\$126 \times 1.0 = \126	\$126 per night	\$62	$\$62 \times 1.0 = \62	$\$126 + \$62 = \$188.00$
6/3	N/A	N/A	\$130	$\$130 \times 0.75 = \97.50	$= \$97.50$
					Total = \$458

Spouse's Per Diem

Date	Lodging Allowance Calculation	Lodging Cost Incurred	M&IE Allowance	M&IE Payment	Total Per Diem Payments
6/1	$\$126 \times 0.75 = \94.50	\$0*	\$46.50	$\$46.50 \times 0.75 = \34.88	$\$0 + \$34.88 = \$34.88$

Per Diem, Travel, and Transportation Allowance Committee (PDTATAC)

6/2	$\$126 \times 0.75 = \94.50	\$0	\$62	$\$62 \times 0.75 = \46.50	$\$0 + \$46.50 = \$46.50$
6/3	N/A	N/A	\$97.50	$\$97.50 \times 0.75 = \73.13	= \$73.13
					Total = \$154.51

*Total lodging cost incurred is noted in Civilian Employee’s Per Diem Table above.

Child Under 12 Years Old Per Diem

Date	Lodging Allowance Calculation	Lodging Cost Incurred	M&IE Allowance	M&IE Payment	Total Per Diem Payments
6/1	$\$126 \times 0.50 = \63	\$0*	\$46.50	$\$46.50 \times 0.50 = \23.25	$\$0 + \$23.25 = \$23.25$
6/2	$\$126 \times 0.50 = \63	\$0	\$62	$\$62 \times 0.50 = \31	$\$0 + \$31 = \$31.00$
6/3	N/A	N/A	\$97.50	$\$97.50 \times 0.50 = \48.75	= \$48.75
					Total = \$103

*Total lodging cost incurred is noted in Civilian Employee’s Per Diem Table above.

Total amount paid to the Civilian Employee
$\$458 \text{ (Civilian Employee)} + \$154.51 \text{ (Spouse)} + \$103.00 \text{ (10 Year Old)} = \mathbf{\$715.51}$

Scenario 2

The civilian employee, spouse, and one dependent age 10 are traveling concurrently on a permanent change of station order. They departed the old PDS on June 1 and arrived at the airport the same day. They were delayed and did not depart until June 3. They arrived at the new PDS on June 3, so their trip lasted a total of 3 days and 2 nights. The lodging cost for one room is \$250 per night, for a total of \$500 for 2 nights. According to the JTR, the Lodging Plus method is used, so although the civilian employee is authorized up to \$567, the employee’s reimbursement must be limited to the actual lodging costs of \$500. The point of embarkation per diem rate is \$126 for lodging and \$62 for meals and incidental expenses (M&IE). The per diem rate at the new PDS in Tokyo, Japan is \$130 for M&IE.

Per Diem, Travel, and Transportation Allowance Committee (PDTATAC)

Civilian Employee's Per Diem

Date	Lodging Allowance Calculation	Lodging Cost Incurred	M&IE Allowance	M&IE Payment
6/1	$\$126 \times 1.0 = \126	\$126 per night	\$62	$\$62 \times 0.75 = \46.50
6/2	$\$126 \times 1.0 = \126	\$126 per night	\$62	$\$62 \times 1.0 = \62
6/3	N/A	N/A	\$130	$\$130 \times 0.75 = \97.50
6/1	$\$126 \times 1.0 = \126	\$126 per night	\$62	$\$62 \times 0.75 = \46.50
				Total = \$458

Spouse's Per Diem

Date	Lodging Allowance Calculation	Lodging Cost Incurred	M&IE Allowance	M&IE Payment	Total Per Diem Payments
6/1	$\$126 \times 0.75 = \94.50	\$94.50*	\$46.50	$\$46.50 \times 0.75 = \34.88	$\$94.50 + \$34.88 = \$129.38$
6/2	$\$126 \times 0.75 = \94.50	\$94.50	\$62	$\$62 \times 0.75 = \46.50	$\$94.50 + \$46.50 = \$141$
6/3	N/A	N/A	\$97.50	$\$97.50 \times 0.75 = \73.13	$= \$73.13$
					Total = \$343.51

Child Under 12 Years Old Per Diem

Date	Lodging Allowance Calculation	Lodging Cost Incurred	M&IE Allowance	M&IE Payment	Total Per Diem Payments
6/1	$\$126 \times 0.50 = \63	\$0*	\$46.50	$\$46.50 \times 0.50 = \23.25	$\$0 + \$23.25 = \$23.25$

Per Diem, Travel, and Transportation Allowance Committee (PDTATAC)

6/2	$\$126 \times 0.50 =$ \$63	\$0	\$62	$\$62 \times 0.50 =$ \$31	$\$0 + \$31 = \$31.00$
6/3	N/A	N/A	\$97.50	$\$97.50 \times 0.50 =$ \$48.75	= \$48.75
					Total = \$162

Total amount paid to the Civilian Employee	
$\$458$ (Civilian Employee) + $\$343.51$ (Spouse) + $\$162.00$ (10 Year Old) = $\\$963.51$	
Total lodging cost incurred per night of \$250 is distributed among the civilian employee, the spouse, and the child.	