

Emergency Leave (Service Members Only)—Reimbursement for Personally Procured Transportation Costs (JTR, par. 040201-C)

Note: The rates used in these examples may not be current and are for illustrative purposes only.

Scenario

A Service member's permanent duty station (PDS) is outside of the continental United States (OCONUS). The actual emergency leave location in the continental United States (CONUS) is Location A. The closest international airport in the CONUS with a scheduled flight servicing the PDS OCONUS is Location B. The roundtrip, city pair airfare between the PDS and Location B is \$1,200. The roundtrip, city pair airfare between the PDS and Location A is \$1,400. The roundtrip, policy constructed airfare between the PDS and Location A is \$1,600. Since transportation to and from Location A is more expensive than transportation to and from Location B, city pair airfare may not be used to and from Location A. The reimbursement to the Service member for transportation is limited to \$1,200, the cost of the roundtrip, city pair airfare between the PDS and the closest international airport in the CONUS (Location B).

Determining Emergency Leave Transportation Reimbursement

Step	Action	Amount
1	Determine the policy-constructed, roundtrip airfare between the PDS and Location B (closest international airport).	\$1,200
2	Determine the roundtrip, city pair between the PDS and Location A (emergency leave location).	\$1,400
3	Determine the least expensive, roundtrip unrestricted economy coach airfare between the PDS and Location A (emergency leave location).	\$1,600
4	Compare the airfare in Step 1 (\$1,200) with the least expensive airfare in Step 2 (\$1,400).	\$1,400 is greater than \$1,200.
5	Total authorized airfare.	\$1,200