



Service Member with Multiple Dependents and Two Rooms without Meal Preparation Facilities (POV Travel)

Refer to the paragraph references for clarification when computing TLA. The Service member must be advised upon reporting to aggressively seek permanent Government quarters or private sector housing, to keep an accurate lodging expense record (including lodging receipts), and to register with and inform the TLA Approving Official of progress in obtaining permanent quarters or housing at least every 15 days (par. 680402-C2).

Note: Rates used in these examples may not be current and are for illustrative purposes only.

TLA: Daily M&IE and Lodging Ceiling Percentages (Effective 1 October 2020)

Number of Eligible Persons Occupying Temporary Lodging	Lodging Percentage	M&IE Percentage
Service member or one dependent (total one person)	100	65
Service member couples (total two persons - percentage each when lodging together)	65	65
Service member and one dependent, or two dependents (total two persons – percentage together)	100	100
Each additional dependent age 12 and older	35	35
Each additional dependent under age 12	25	25

Scenario: A Service member with a spouse, two children age 12 or older, and two children under age 12 is assigned to a location OCONUS. They arrive at the new PDS OCONUS on April 1 by POV and use two rooms for temporary lodging on the same day (par. 680501). TLA status is effective the following date, April 2. Preparation and cooking facilities are not available in the temporary lodging (par. 680603-D2). The locality [per diem rate](#) is \$200 (\$125/\$75). The actual lodging expense is \$120 a night for each room, including lodging tax and other authorized fees (par. 680602-B) such as the GTCC currency conversion fee or value added tax (VAT) relief certificate cost, if applicable. Itemized lodging receipts are required. When computing the correct total percentage for a Service member and family – spouse, dependent children—allow 100 percent for Service member and spouse, add 35 percent for each dependent over 12, and add 25 percent for each dependent under 12.

Action During TLA Period

Date	Action
April 1	TLA is not payable for April 1 since MALT plus per diem was paid for the official travel arrival date to the new PDS location OCONUS for the Service member and spouse as specified in par. 680601-D2.
April 2- 10	TLA has already been paid for the initial period.
April 11	The Service member submits a lodging expense report of \$2,400 (\$120 a room each day including tax) for two rooms. The Service member's progress in obtaining permanent quarters or housing is reviewed and TLA is extended for another 10-day period by the TLA Approving Official as specified in par. 680403-B. The Service member and dependents moved into the same permanent quarters on April 21.

TLA Computation

Step	Action	Calculation
1	Determine the applicable percentage for all family members: Service member and spouse Two dependents age 12 or older Two dependents under age 12	100% $2 \times 35\% = 70\%$ $2 \times 25\% = 50\%$
2	Determine the maximum rates (applicable total percentage times the locality rate) for: Lodging M&IE Total	$100\% + 70\% + 50\% = 220\%$ $220\% \text{ of } \$125 = \275 $220\% \text{ of } \$75 = \165 $\$275 + \$165 = \$440$
3	Multiply the Step 2 M&IE times 100% since preparation and cooking facilities are not available.	$100\% \text{ of } \$165 = \165
4	Compare the actual daily lodging cost (including lodging tax) to the maximum lodging rate. Use the lesser amount.	$\$240 \text{ vs. } \275 $\$240$
5	Add the Step 3 M&IE to the selected Step 4 lodging amount to get the total for each day.	$\$165 + \$240 = \$405$
6	Pay the lesser of the amounts calculated in Step 2 and Step 5.	$\$440 \text{ vs. } \405 $\$405$
7	Multiply the Step 6 amount by the number of authorized TLA days (10).	$\$405 \text{ a day for } 10$ $\text{days} = \$4,050$
Total Amount Paid		\$4,050